



JOB ADVERTISEMENT: Senior Project Officer - Education

Position Title: Senior Project Officer - Education

Employer: Royal Life Saving Society – Australia

Work type: Full time – 12 month contract (maternity leave)

Salary: Negotiable

Location: Broadway, NSW

Job information:

Royal Life Saving Society – Australia is the leading organisation for swimming, lifesaving and water safety education. The organisation provides an extensive and diverse range of national water safety programs, services, events and campaigns to the Australian community and the water safety industry.

Royal Life Saving is seeking a Senior Project Officer – Education to manage our water safety education activities for a full time 12 month maternity leave contract position.

This position involves;

- Managing and supporting a variety of water safety education development projects.
- Ensuring effective programs are supported by high quality resources and promotional materials.
- Engaging Branches, the Aquatic industry and other stakeholders in consultation through the development of programs and resources.
- Liaising with the Royal Life Saving Branches and staff to support the implementation of programs and services across Australia.

To be successful in this role you will;

- Possess a depth of experience and understanding of water safety education programs
- Have proven project management skills with the ability to prioritise work and complete tasks by a set deadlines
- Have an ability to develop high quality programs, resources and services through industry and stakeholder consultation
- Strong written and verbal communication skills

Closing date: Thursday 3rd June 2010

Apply to: Justin Scarr – Chief Operating Officer

Email: jscarr@rlssa.org.au

Royal Life Saving Society – Australia

PO Box 558

BROADWAY NSW 2007

How to apply: Please forward your resume with a cover letter addressing your experiences relating to the position tasks.

Further questions regarding the position may be directed to Penny Larsen, National Manager Education & Training on (02) 8217 3129 or plarsen@rlssa.org.au

Applications close at 5pm on Thursday 3rd June 2010

EVERYONE CAN BE A LIFESAVER